

Full time position - MDRD Reprocessing Technician/Operating Room Assistant/Custodian help needed at The Cosmetic Surgery Clinic

Located in Southwestern Ontario, our two Royal College of Physicians and Surgeons of Canada certified plastic surgeons serve patients from Kitchener, Waterloo, London, Cambridge, Guelph, and other nearby communities. Our surgeons are passionate about the physical and emotional benefits of plastic and reconstructive surgery and have spent years building lasting relationships with our patients. The friendly and professional environment we provide for our patients- is extended by our team of more than a dozen clinical and non-clinical staff – we love what we do, and we love where we work!

About the Position

We are looking for a friendly, professional team player, who is dependable, honest and who understands confidentiality and discretion. As a key contributor to the success of the clinic, you will be primarily responsible for:

- ◆ Collection of soiled instruments/equipment, decontamination, inspection, assemble, packaging, sterilization, storage, and distribution. Adhering to guidelines and standards set by CSA (Canadian Standards Association), PIDAC (Provincial Infections Diseases Advisory Committee), MDRAO (Medical Device Reprocessing Association of Ontario) and Health Canada.
- ◆ Performs and documents biological testing on all sterilization equipment
- ◆ Support the OR staff as needed
- ◆ Shipping/Receiving/Unpacking all shipments and placing all inventory into their appropriate location.
- ◆ Maintain cleanliness and tidiness of all patient waiting areas, treatment areas, operating room and supporting the existing-twice weekly clinic cleaning by an outside service.
- ◆ Gather/wash/dry/fold/and put away all clinic linen and employee uniforms with the support of an outside laundry service
- ◆ When and where possible assist all clinic staff with any requested chores.
- ◆ Assist with biyearly inventory counts
- ◆ General daily clinic duties include but are not limited to dusting, sweeping, recycle and garbage and other duties as required
- ◆ Able to work 40hrs a week plus overtime as needed

Qualifications:

- ◆ Ontario Secondary School Diploma
- ◆ Current Certified Medical Device Reprocessing Technician (CSA) certificate within the last 5 years
- ◆ Minimum 1 year hospital work experience in sterile processing techniques and preparation of medical supplies and equipment
- ◆ Knowledge of surgical instrumentation
- ◆ Knowledge of routine infection control practices
- ◆ Ability to maintain a clean and safe work environment
- ◆ Excellent organizational and interpersonal skills
- ◆ Ability to meet the physical demands of the job
- ◆ Ability to work under minimal supervision and as a team member
- ◆ Positive work and attendance record is essential
- ◆ Satisfactory Reference Checks required prior to start date
- ◆ Must be fully vaccinated against COVID-19

Please forward resumes to heather@thecosmeticsurgeryclinic.ca

Only successful candidates will be contacted for an interview.