

Unapproved Minutes

LAMBDA Chapter Meeting - MDRAO

Wed. Nov. 27, 2019 – 12 Noon EST – 11 am Central

OTN Network Event # 142401671 - Conference Call - Dial 1-905-415-6667

1. Call to Order: @ 12:07pm by Candia
2. Attendance: Megan from Red Lake- sitting in for Colleen Parks who was not able to attend. Candia Anderson, *President*; Megan Bozec, *VP & Sec/Treasurer*; Brenda Myketa, *Education Director*
3. Additions & Adoption of Agenda: Brenda motioned to add an education report, Candia seconded motion. Passed unanimously
4. Last Meeting's Minutes: The last meeting on June 24, 2019 @ 4pm was deferred as Candia and Megan B. were the only attendees.
5. New Business:

5.1 President's Report: read by Candia, motion to accept made by Candia, seconded by Brenda. Passed unanimously -This past year and a half has been a whirlwind for me. I volunteered to be the Vice President of LAMBDA in April, 2018. By June, I was the President and Chapter Representative but had no Vice President, Sec/Tres, or Education Director. I phoned across NWO until I found two people to fill the positions. Megan Bozec, Dental Assistant in Thunder Bay, agreed to be VP and Secretary/Treasurer! I must thank Megan for being so great to work and learn with, taking time off work and for hanging in there.

Unfortunately the Education Director position did not remain filled long and was not filled again until recently. Thankfully Brenda Myketa, MDRT at Marathon's Wilson Memorial Hospital and Terrace Bay's McCausland Hospital agreed to come on board as Education Director. Thank you Brenda!

I think everyone who took advantage of the opportunity to go to the 50th MDRAO conference enjoyed it. It was a great learning and networking event! The provincial board paid everything for me because I am also the Chapter Representative. The board also paid for all Chapter Executive Members in honour of the 50th, so Megan's way. It also paid registrations for 5% of the membership, which for LAMBDA meant two people but only one took advantage of it. LAMBDA Chapter paid for four members' way. So altogether seven of us attended the conference.

Now that summer and the provincial conference are done it's time to start planning for our Education Day. I have learned so much more than I thought I needed to know about conferences by attending the IPAC/ Conference in Quebec City and helping to plan the 50th MDRAO Conference. One thing I now know? ..It's going to take all of us to do this. We need a few people to be on the committee, a few more to volunteer to work the weekend of, and everyone to come!

5.2 Financial Report: What a great conference we had! LAMBDA was able to send 6 members with the help of the Provincial Board covering 5% of the costs. The total cost to LAMBDA was \$8220.66.

As our current balance is \$9664.47 we are in a good position to hold a wonderful Education Day/mini conference of our own. We will be setting up a committee of volunteers to help plan and organize it!!

5.3 Education Report: Brenda read some great ideas she had for some education sessions: Workplace Ergonomics; Stress Management/Meditation; Product Vendors ie: Getinge, Steris & 3m just to name a few; Motivational Speakers; Comedians; Proper Practices; CSA Standard Updates.

I am at present looking into a having a Workplace Ergonomics Presenter for the meeting in February, also have three possible persons interested for our Education Day in September 2020 a discussion for sometime in the near future. Have a great day everyone !!

5.4 Chapter Representative Report: read by Candia, motion to accept by Candia, seconded by Megan B. Passed unanimously - I am happy to report that the 50th MDRAO Conference was a success. We had great speakers and workshops plus a record number of delegates and vendors. Delegates received up to 14 education hours. Although our chapter only used one of the two free registrations available to it, I hope the provincial board continues to pay for registrations of 5% of members at future conferences.

The Board has had several meetings since the conference. The last was in person in Toronto Nov. 15-17 and included half a day of Board training by Cristina Becker of Becker Associates' Canadian Nonprofit Academy. This training includes an online course to inform people interested in joining a nonprofit board their responsibilities, how to run a meeting, what an effective board is etc. I certainly recommend it to anyone who is thinking of joining any board and it will be available to all members soon.

Several initiatives came out of those meetings. I will be working with Tony Leite, Director of Chapter Development, on standardizing financial forms while trying to make them easier to fill out. We will be holding a session to explain how to use them for all Chapter Presidents and Treasurers. The President, Jeffery Phelps and I will be working with the financial manager on approval processes. I am working with the Directors of Education on getting the online course more user friendly. Tony and Sara Roberts, Director of Communication, will be working on lining up more webinars. Sara and Nathalie LeGault, Vice President & Director of Education are working on pamphlets for the conference booth supplies. All board members will be working on policies and procedures as there are none now. We are also looking for ways to promote awareness for our profession and I would appreciate any ideas.

The board approved up to \$1000 for Megan and I to staff a MDRAO booth at the Dental Rendezvous in Thunder Bay in January.

5.5 Thunder Bay Dental Rendezvous: the Provincial Board approved a \$1000.00 budget for Candia and Megan B to staff a booth for the MDRAO at the Rendezvous in

Thunder Bay in January in the hope it will some more awareness to the dental community for our organization.

5.6 Lambda Education Day

a) Committee: As no other members were present, Candia will send an email to members asking for volunteers to be on the committee.

b) Budget: Motion to set the budget at \$9000 made by Candia. Seconded by ?.
Passed unanimously

6. Education Session-Webinar 'Back to Basics' by Seth Hendee from Healthmark

7. Thurs. Feb. 20, 2020 @ 11am EST

8. Adjournment