

Agenda and Minutes Theta Chapter Meeting & Education Session

February 20 2019 1:15 to 3 pm Event# 83309789 Ultrasound Probes Nanosonic

Call in # is 1-905-415-6669.

Attending: 24 Total sites 13
Theta: Members 21 , nonmembers 3 ; Lambda 0

1 Meeting called to Order by Tammy Bennardo @ 1:30

2 Adoption of this agenda: Motion by: Tammy Bennardo Seconded by: Monique Marshall

3 Adoption of the minutes for Nov 20th 2018 meeting. Motion by: Tammy Bennardo Second by: Colleen Landers

MDRAO Theta Chapter Presidents Message Tammy Bennardo

The MDRAO will be celebrating 50 years as an association in September and a Gala event is being planned please mark your calendars for Sept 6,7 &8 2019 and join us in Toronto.

I am working on securing a venue for the Theta Chapter 2020 Education Day in Sault Ste Marie details and dates to follow. As this is a constitutional change year our submissions have been reviewed by the Provincial board and any changes that were approved will be available for members to vote on at the AGM.

Details will follow.

Thank you all for joining in your feedback on the meeting and education are greatly valued please be sure to fill out the evaluation forms.

I hope everyone gets to spend a little quality time with their families this family day weekend. Thank you for all you do to keep our families safe from infections and disease. Without you no hospital or healthcare clinic could run.

Motioned for Approval of Report Approved by: Tammy Bennardo Seconded by : Monique Marshall

THETA DRAWS: Tammy Bennardo

2018 Winners: Donna Froud Cochrane- Education day, Darlene Simon Wawa and Monique Favron Midland meetings. **2019 draw for** Theta members who attended 3 meetings and registered by Sept 20th. Winners are Christine Isenor Kirkland, Leanne Beaudoin and Helen Mailloux Espanola. For all six Theta winners the following provided: Registration prepaid \$339.00, rooms 2 nights Fri/Sat prepaid \$361.62, remaining from \$1000.00 is \$ 299.04 to cover travel: drive is gas with receipts, fly seat sale pre booked by person. Total as approved by member is \$1000.00 per person. Those eligible that declined were Kim Saunders Kirkland and Diana McCarthy Chapleau.

2019 Theta members for the MDRAO draw: Free registration from MDRAO Executive. The Theta number established by 5% of Technicians and Managers in Theta for 2018-2019: Criteria: Theta MDRAO members for 5 consecutive years contacted and applied. They are responsible for their own expenses registration only provided. This gives Theta 4.1 people so 4 free registrations. Thirty-Five qualifying THETA members contacted by email in January and were to respond if interested by Feb 1st. Eight members responded and qualified for the draw Shirley Duscharm, Tara Brown, Lorraine Clancy, Richard Cowden, Jodie Graham, Susan McGillivray, Lisa Rolland, and Joanne Tourigny. **The four winning names are Tara Brown, Orillia; Joanne Tourigny North Bay; Lisa Rolland Orillia; Shirley Duscharm Kirkland Lake.** Registration forms submitted by the chapter to MDRAO. They agreed to attend and cover all other costs. Runners up drawn in order in case anyone backs out.: Richard Cowden, Susan McGillivray & Jodie Graham.

5 **Membership: Karen Mergaert- Secretary Motioned by Karen Mergaert Seconded by**
Membership 2018/2019.

| MANAGERS | NEW MANAGER | TECHNICIANS | NEW TECHNICIAN | ASSOCIATES | NEW ASSOCIATE | TOTAL |
|----------|-------------|-------------|----------------|------------|---------------|-------|
| 13 | 2 | 69 | 5 | 8 | 1 | 98 |

6 **Education Update: Ryan Crozier**

a) 2020 Education day: April 2020 TBA

b) Refresher: Course closed Feb 1st reopens June 1st 2019

c) MDRAO Website: All members have access to resource videos www.mdrao.ca site Log in as a member as you

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| | <p>should have received an email giving you a password to log in to the members only site. Go to Members Centre and then new resource library. There are over 20 videos there for you to view free.</p> <p>f) MDRAO Conference date is September 6th to 8th 2019 at the Delta Toronto Airport and Conference Centre</p> <p>g) On Line courses: Closed reopen June 1st 2019</p> <p>h) MDRAO Awards: Go on the MDRAO website and under Conference page learn more there are two awards that can be applied for the Cantel Award of Excellence and the ASP Award of Excellence. These awards need to be applied for following the process as outlined before June 1st 2019.</p> <p>Moved by: Tammy Bennardo Seconded by: Jan Gagnon</p> |
| 7 | <p>Treasurer's Report: Colleen Landers given by Tammy Bennardo as Colleen in hospital.</p> <p>Since our November meeting, the following has occurred:</p> <p>Revenue: Interest Nov \$.90 and Dec \$.87 Total \$1.77</p> <p>Expenses:</p> <p>Rooms Delta Hotel 2 nights x 10 people \$3619.62</p> <p>MDRAO Payment for 6 members conference registration Total \$339.00 x6= \$2034.00</p> <p>Hotel Deposit Education Day April 2020 \$2,000.00</p> <p>Canada Post Express post to Tammy Bennardo & MDRAO \$ 59.33</p> <p>Total expenses: \$7,712.95</p> <p>Moved by Tammy Bennardo Seconded by Karen Mergaert that the Treasurer's report be accepted.</p> |
| 8 | <p>Provincial Chapter Rep. Report- Jeffrey Phelps</p> <p>Chapter Representative Report</p> <p>February 20, 2019</p> <p>Greetings fellow Theta Members. I am pleased to offer the following report as your Chapter Representative.</p> <p>The online education course registrations are now closed until June the 1st 2019. Initial accounts seem positive and we are now compiling data for tweaking the next years courses.</p> <p>Also on an education note we are pleased to announce that the textbooks and workbooks are now available for purchase online in both English and French languages!</p> <p>The September Conference planning is on target and the Conference is shaping up to be a grand event. We are celebrating our 50th year and as a bonus we have elected to pay the registration fees for 5 percent of our membership. The conference is at the Delta Hotel 655 Dixon Rd Toronto on Sept 6,7,8 2019.</p> <p>Constitutional amendment submissions have been reviewed by the board and are being compiled to be presented to the membership with online voting being held on May 31 2019. More information will follow.</p> <p>My fellow Chapter Development Director, Candia Anderson, and myself intend to meet to plan future campaigns and incentives to build our membership base across the province in the near future.</p> <p>Lastly this year's Annual General Meeting will be held on May 10th 2019 via OTN with more information to follow.</p> <p>Respectfully yours,</p> <p>Jeffrey Phelps CD, CMDRT</p> <p>Past President and Chapter Rep.</p> <p>Theta Chapter MDRAO</p> <p>Moved by Tammy Bennardo seconded by Karen Mergaert</p> |
| 9 | <p>Education: Nanosonic</p> <p>Introduced by Tammy Bennardo</p> <p>There were many technical difficulties with OTN but the presentation was successful any further information needed by any of the sites regarding Nanosonics and the Trophon please contact:</p> <p>Melanie Choquette Account manager – Eastern Canada Nanosonics Canada Inc. M- 514-377-5060 www.trophon.com www.hpvdinfection.com/ca</p> |

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| 10 | Questions: none <i>Members were reminded everyone to email their attendance and evaluations to: croziery@hotmail.com</i> | |
| 11 | Next meeting: April 10 th 2019 1:15 to 3 pm Event# 83309854; Steam Sterilization Speaker TBA | |
| 12 | Call for adjournment : @ 1500 by Tammy Bennardo Seconded by Monique Marshall for adjournment | |