

Agenda and Minutes Theta Chapter Meeting & Education Session

Wednesday Sept 19th 2018 Event # [83309255](#) Handling and Care of Hand Held Instruments Trudell

Attending: Sites: Lambda Theta Total sites.
Theta: Members , nonmembers ; Lambda member nonmember Total

1 Meeting called to Order by Tammy Bennardo @ 1330 hrs.

2 Adoption of this agenda. Motion by: _____ Seconded by _____

3 Adoption of the minutes for April 11th meeting. Motion by: _____ Second by: _____

MDRAO Theta Chapter Presidents Message

Welcome Everyone to our first OTN session of 2018/19. My journey with Theta began in 2007 when I was searching for continued education and learning as I was just starting my career as a MDRT. I started on the Theta executive at that time and have had the privilege to serve as Secretary, Treasurer, VP and today President. I cannot stress enough the benefits of membership and the involvement with MDRAO. I am looking forward to working with our new Executive for 2018/2020
 Vice President: Monique Marshall, Secretary : Karen Mergaert, Education : Ryan Crozier, Treasurer and Chapter Rep: Colleen Landers and Past President : Jeffery Phelps
 The learning and networking is immense as are the opportunities for education. If you have not renewed your membership please do so the 50th anniversary of the Association, in 2019 and there will be lots of benefits for our members.
 I am so proud of the new online course not only for its success but for its up to date Canadian content paired with online quizzes, slides, videos, textbook, work book, facilitator and all this done within 3 months at your own pace. We have partnered with Proctor U so even your final exam is done online. If you are searching for a course to take or if you are looking for to do your refresher education please check out the website. Please note October 14-20 is MDR week please take time to celebrate all you to each and every day to save lives and keep patients safe.

5 **Membership: Karen Mergaert- Secretary**

Membership 2018/2019. Opened June 1st for the 2018-2019 membership year and everyone has to renew their membership. To be eligible for Theta draws you must have paid by Sept 20th 2018. Draw: 2 free conference registrations plus total expenses including registration of \$1000.00. Must attend Sept/Nov 2018 & Feb 2019 meeting and draw at end of Feb 2019 meeting.

MANAGERS	NEW MANAGER	TECHNICIANS	NEW TECHNICIAN	ASSOCIATES	NEW ASSOCIATE	TOTAL
31	8	142	32	41	15	303

6 **Education Update: Ryan Crozier**

- a) **THETA Education day was held** April 20th evening 6-8 pm Dinner and learn Topics: Water Quality in Reprocessing & Endoscopy Best Practices 8-10 Hospitality Room
 Sat April 21st 8-4 Education sessions. Topics: MIS Instruments KRIS ANELLO AMT Surgical/Vantage Endoscopy, Standardizing Sets/Lean Principles in MDRD by Tammy Bennardo, Instrument Management System Getinge Tammara Champoux, New Medical Device Reprocessing Standard Z314 by Colleen Landers & Ian Peguegnat Steris. There were 24 booths from vendors and 48 delegates. We drew for a 2019 MDRAO conference and the winner is : Donna Froud.
- b) **Refresher: \$340.00:** Online Exam Opens June 1st 2018 and closes **Feb 1st 2019**. The application will be at www.mdrao.ca. You have three months from the registration day to write and if you fail you have one opportunity to rewrite with a cost of \$200.00. If you plan to write the CMDRT register as the manual content is required reading and preparation material for this exam. Make sure to register so that you write the exam before your certificate expires. Exam written online and a webcam required. No face to face writing.
- d) **MDRAO Website:** All members have access to resource videos www.mdrao.ca site Log in as a member as you should have received an email giving you a password to log in to the members only site. Go to Members Centre and then new resource library. There are over 20 videos there for you to view free.
- f) MDRAO Conference date is September 6th to 8th 2019 at the Marriott Toronto Airport and Conference Centre

	<p>Dixon Road.</p> <p>g) New CSA stand Z314-18 Canadian Medical Device Reprocessing The direct link to the new Z314 standard is here: http://shop.csa.ca/en/canada/sterilization/canca-z314-18/inv/27043922018 Every reprocessing department needs to buy this and review all their policies and procedures in 2018.</p> <p>h) On Line courses: June 1st 2018 all on line courses open on www.mdrao.ca. There will be no classroom courses. The student will register on line, received a textbook and workbook and will get access to resources on the website with password. There will be power points, video clips, videos and assigned a facilitator. Course materials, quizzes and exam are on line you will require a computer, internet access and a web cam . The exam is on line and Proctor U will facilitate the exam.</p> <p>Moved by by: Ryan Crozier Seconded by: _____ that the Education report by accepted</p>
7	<p>Treasurer's Report: Colleen Landers</p> <p>Since our April meeting, the following has occurred: Revenue: Lady Dunn Education Day registration \$75.00; North Bay Best Western Refund \$473.51, Interest \$0.65, \$0.68 + \$0.66. Total revenue \$550.50. Expense Bank fee 1.25. This leaves us with a balance of \$16,077.98. Expenses that will occur in this fiscal year will be registration for the 2019 conference for the executive team less Tammy and I who are covered as provincial executive total 4 plus draw winners x6 at \$1000.00. This is budgeted for \$11,000.00, which will leave us with \$5,077.98 for operation and other items. Moved by Colleen Landers Seconded by _____ that the Treasurer's report be accepted.</p>
8	<p>THETA Provincial Representative Report Colleen Landers R.N. MDRT</p> <p>We had one provincial executive teleconference meeting and will have a September meeting of the board on Sept 14th and 15th.</p> <p>Education: The on line course has ben launched successfully. There have been approximately 120 students registered for the online and many have successfully completed the course. There have been very positive comments from students. Each student has an assigned facilitator to assist them and these are former classroom coordinators. The recertification course successfully launched with new exams. The new textbook and workbook published and updated to the new CSAZ314-18 standard.</p> <p>2019 Conference: Plans for the 2019 50th Anniversary conference are on their way and the dates are Friday evening September 6th, and Saturday Sunday Sept 7th and 8th 2019 at the Delta Hotels Toronto Airport & Conference Centre, 655 Dixon Rd, Toronto, ON M9W 1J3 with a rate of \$154. plus tax a night. Keynote speaker Michelle Alpha confirmed and the topic is "The DIRT on endoscopes and biofilm". We have hour workshops repeated and plenary speakers so great professional education with a certificate provided. Plan on attending and mark your calendars.</p> <p>Action: The provincial board have passed a motion that Chapters cannot spend their MDRAO funds dollars to send members to any other conference but the MDRAO and their education day which is held opposite years to the MDRAO conference so in 2020. Each chapter is to support members to attend the 2019 MDRAO conference and as you see in our budget we will be sending 10 members with 4 executive and 6 draws three of which have occurred and 2 more to occur with meeting attendance. I assisted the president in getting Lambda chapter back up in running with the resignation of the entire board over the summer and the new executive is enthusiastic and ready to operate.</p> <p>I will send out a report after our September meeting.</p> <p>Moved by Colleen Landers Seconded by _____ Carried.</p>
9	<p>Theta Executive: 2018-2020</p> <p>President Tammy Bennardo, tammybennardo@gmail.com</p> <p>Vice President Monique Marshall monique.marshall33@gmail.com</p> <p>Secretary Karen Mergaert cmergaer@shaw.ca</p> <p>Treasurer & Chapter Representative: Colleen Landers clanders@fibreop.ca</p> <p>Education Ryan Crozier croziery@hotmail.com</p> <p>Past President Jeffrey Phelps rwickett@cogeco.ca</p>

9	<p>New Business: Meetings dates for 2018 – 2019 are: Booked from 115-300 pm. Wednesday Nov 14th Event# 83309485; Low Temperature Sterilization Getinge Wednesday Feb 20 2019 Event #83309789 TBA Wednesday April 10th 2019 Event #83309854 TBA MDRAO Annual Meeting May 24th 2018 Event notification # 82464933 16:15 sign on; meeting 5 pm-18:30 Please register with OTN central and attend.</p>	
10	<p>Education: Wednesday Sept 19th Event # 83309255 Handling and Care of Hand Held Instruments Trudell Introduced by Ryan Crozier</p>	
11	<p>Questions:</p> <p>Karen reminded everyone to email their attendance and : and evaluations to: croziery@hotmail.com</p>	
12	<p>Next meeting: November 14th 1:15 to 3 pm Event# 83309485; Low-temperature Sterilization Getinge Andrea Gregor</p>	
13	<p>Call for adjournment : @ 1500 by Tammy Bennardo Motion by: Adjournment at:</p>	