

## THETA ANNUAL REPORT 2017-2018 YEAR

### 2018-2020 THETA EXECUTIVE

President Tammy Bennardo, [tammybennardo@gmail.com](mailto:tammybennardo@gmail.com)

Vice President Monique Marshall [moniquemarshall@nbrhc.on.ca](mailto:moniquemarshall@nbrhc.on.ca)

Secretary Karen Mergaert [cmergaer@shaw.ca](mailto:cmergaer@shaw.ca)

Treasurer Colleen Landers [clanders@fibreop.ca](mailto:clanders@fibreop.ca)

Education Ryan Crozier [croziery@hotmail.com](mailto:croziery@hotmail.com)

Past President Jeffrey Phelps [rwickett@cogeco.ca](mailto:rwickett@cogeco.ca)

### Membership:

2017-2018 membership was 142 with 17 Managers, 86 Technicians and Associates 34.

### THETA Chapter Meetings:

Theta chapter held 4 meetings in 2017-2018 year. These were held;

**September 27<sup>th</sup> 2017 Total 22:** 11 sites and 20 Theta members and 2 Lambda members.

**November 22<sup>nd</sup> 2018 Total 28:** 2 Lambda Chapter sites and 17 Theta Sites total 19;

Theta Members 36: 4 nonmembers Lambda 3 members and 1 nonmember; 14 sites

**Feb 7<sup>th</sup> 2018 Total 57:** 12 sites: 8 Theta, 1 Sigma, 2 Lambda; Members Total 21; Theta 16, 1 Sigma and 2 Lambda members and 2 non members.

**April 11<sup>th</sup> 2018:** Total 28 Sites 20: 1 Lambda and 10 Theta. Members: 25 Theta and 2 non members; 1 Lambda member.

At this meeting dates were set for 2018-2019 meetings and education sessions; All sites have been asked to register their OTN sites by June 1st for the 2018-2019 meetings by emailing their sites and systems to [crozier@sah.on.ca](mailto:crozier@sah.on.ca)

Meetings dates for 2018 – 2019 are: Booked from 115-300 pm.

Wed. Sept 19<sup>th</sup> Event # 83309255 Handling/Care of Instruments Trudell/Halley Van Muyen

Wed. Nov 14<sup>th</sup> Event# 83309485; Low Temperature Sterilization Getinge Andrea Gregor

Wed. Feb 20 2019 Event #83309789 Steam Sterilization: Loading, Sterilizer components & maintenance, monitoring, and unloading.

Wed. April 10<sup>th</sup> 2019 Event #83309854 Ultrasound Probes Nanosonic Kevin Knysch

All agendas, evaluations, attendance sheets and educational slides were posted on the Theta MDRA website and emailed to all members within 10 days prior to the meetings. After each meeting the attendance and minutes were posted within 5 days of the meeting. Lambda was invited to join us for education and then have their meetings following and this has worked well for the February and April meeting and will continue next year.

Names that qualified for the draw for **2019 MDRAO conference for attending the September and November 2017 meetings and February 2019 meeting** are **Monique Favron, Midland and Darlene Simon, Wawa**. Also winner from the Education Day April

21<sup>st</sup> 2018 in North Bay is **Donna Froud Cochrane**. This covers registration, gas, meals and 2 nights in the hotel up to \$1000.00.

**Incentives for 2018-2019 for THETA members** are the following; if you attend the Sept/Nov/ 2018 and Feb 2019 meetings be a regular MDRAO THETA chapter member 2018-2019 before Sept 20<sup>th</sup> 2018, be a technician in a healthcare setting, you qualify for your name to be placed in the draw for 3 technicians to attend the MDRAO conference 2019 with expenses to \$1000.00. Managers, and RN's and those who were winners since 2016 do not qualify.

### **Education Report: by Colleen Landers**

**Meetings:** Education was provided to all members at meetings and an education day. Topics provided at meetings were;

1. Sept 27<sup>th</sup> 2017 Decontamination by Colleen Landers - 1 Hour
2. Nov 16<sup>th</sup> 2016 Communication Internal and External by Tammy Bennardo - 1 hour.
3. Feb 7<sup>th</sup> 2018 Flexible Scope Repair/Transportation to Repair by Kris Anello and Luc Turcot from AMT/Vantage -1 Hour
4. April 11<sup>th</sup> Care and Handling of Orthopedic Instruments by Ryan Crozier – 1 hour

**Education certificates will be emailed to all Theta members for the total hours of sessions they attended. They will be sent by email before May 31<sup>st</sup>.**

**Education Day:** THETA 8<sup>th</sup> Bi Annual Education day was held April 21<sup>st</sup> 2018 in North Bay at the Best Western. The delegates received 9 hours of education on the following topics; Water Quality; Flexible scope Handling; Topics are: MIS Instruments; Standardizing Sets/Lean Principles in MDRD; Instrument Management System; Medical Device Reprocessing Standard Z314. Many prizes were given out and delegates will receive bags and other items from the vendors. Evaluations were very positive and suggested topics for next one in 20220 are Packaging, Decontamination including testing of equipment and flexible endoscope reprocessing from bedside to storage.

A social and free dinner was held on the Friday night. All delegates received educational certificates for their hours.

### **Medical Device Reprocessing Classroom Course:**

**2018 Classroom Course:** The dates and sites for the 2018 Classroom THETA course are May 7<sup>th</sup>, 8<sup>th</sup>, 9<sup>th</sup>, 10<sup>th</sup> and 11<sup>th</sup> 2018 with host site Timmins. The Coordinators for THETA Chapter are Colleen Landers and Tammy Bennardo. Satellite sites are North Bay, Thunder Bay, Orillia, Moose Factory and Sault Ste. Marie. There are 75 students. Students have all been contacted and each site assistants have received their material

## **Treasurers Report**

A detailed financial report has been submitted to the MDRAO on the required form.

Revenue: \$14,398.74: MDRAO Rebate 2017 \$5437.67; Education Day \$8755.00' Interest/bank Fees returned; \$206.07.

Expenses: \$5237.47: Conference 2017 \$917.05; Bank Fees & cheques \$74.22; Education day 2018: \$4246.20.

Budgeted for 2019: THETA education Day expenses and operation costs. We budget for the expenses for 5 members plus 5 executive members to attend the 2019 MDRAO conference as drawn in 2018-2019. Cost will be \$12,000.00 in 2018-2019.

## **THETA Chapter Representative Report Tammy Bennardo CMDRT**

The Provincial Board will be meeting via teleconference in May, to prep for the AGM May 24th. The refresher course is now on line and is working well. The course is on schedule to be released for June 1/18 registrations. The workbook and text book are currently being translated into French. Meetings will follow for the planning of our 50th Anniversary Conference for September 2019. Thank you to our team of Education Coordinators, Facilitators and vendor presenters for a very successful year. Your dedication to education and valued input are so important to the success of our Education Program. Wishing everyone a safe summer.

**Submitted by: THETA EXECUTIVE 2017-2018**